

Juneau Indian Studies Parent Board Bylaws

Article I: NAME OF THE ORGANIZATION

The name of the organization shall be the Juneau Indian Studies Parent Board, Henceforth referred to as the Board.

Article II: RESPONSIBILITIES OF THE JUNEAU INDIAN STUDIES PARENT BOARD

It is the responsibility of the Board to ensure that Title IX, Part A, Subpart I of the Elementary and Secondary Education Act is implemented throughout the Juneau School District annually by:

- a. Adopting bylaws. These bylaws shall include, at a minimum, provisions on the following:
 1. The selection and duties of Officers,
 2. Filing vacated terms on the Board,
 3. The conduct of business meetings,
 4. Amending the bylaws.
- b. Participating in the assessment of student needs; identifying problems; assisting in setting strategy time frames and; monitoring implementation of the program
- c. Developing/revising the mission statement; setting and approving program goals and objectives
- d. Participating in the design, operation, and evaluation of the program
- e. On a timely basis, review and approve in writing, before they are submitted to the U.S. Department of Education, the project application, applications for continuation awards, and any amendments to applications including revisions to the project budget and project design.
- f. Participating in any subcontract or employment contract negotiations, and/or modifications, and/or suspensions and/or termination's of Indian Studies Staff members
- g. Reviewing the qualifications of, and making recommendations concerning applications for program staff positions, including at least one Board member participating on the hiring committee. Hiring practices of the Juneau School District will be followed, and preference will be given to qualified Alaska Native or American Indian applicants interested in employment with the Juneau Indian Studies Program.
- h. Making available to the community copies of it's records, such as bylaws, minutes of meetings, and the list of records that are protected by law from disclosure. (186C 1 Fed. Reg. 34 CFR)

Article III: OBJECTIVES

Section 1. Mission

The mission of the Juneau Indian Studies Program is to provide culturally related activities that supplement and enrich the academic programs of the Alaska Native/American Indian students attending the Juneau Schools.

Section 2. Goals of the Board

- 1. To expand the knowledge base of all students and staff in the Juneau School District concerning the rich culture of the Tlingit people.*
- 2. To deepen the understanding of the past in order to create a healthy future for Alaska Native/American Indian students.*
- 3. To infuse Native Ways of Knowing throughout the K-12 curriculum.*
- 4. To promote self-confidence and pride among Native students so they “walk in more than one world.”*
- 5. To involve parents and families in helping students learn more about the Tlingit cultures and traditions.*

Article IV: THE BOARD

Section 1. Composition of the Board

The Indian Studies Board will be comprised of at least six members as follows:

- a. Parents of Alaska Native/American Indian students enrolled in the Juneau public schools.
- b. At least one Alaska Native/American Indian certified teacher or counselor.
- c. When appropriate, one Alaska Native/American Indian secondary student representative.
- d. At least half of the Board shall be parents/guardians of Alaska Native/American Indian students in the District.

Section 2. Officers of the Board

The Officers of the Board shall consist of a Chairperson (who will preside at all meetings) and the Vice Chair (who will preside in the absence of the Chairperson)

Section 3. Vacancy

The next interested parent and/or teacher will fill a board vacancy.

Article V: MEETINGS OF THE BOARD

Section 1. Regular Meetings

The Board shall meet monthly throughout the school year at a convenient place to accommodate members, parents and the public.

Section 2. Notice of Meetings

Regular meetings shall be posted through school or public media, indicating date, time and location. All special meetings shall be posted, with written notice, stating the day, hour and location of the meeting, and be delivered personally or by fax/mail/email to each Board member not less than three (3) days before the meeting.

Section 3. Quorum

The presence of three members shall be required for the purpose of declaring a quorum to conduct the business of the Board.

Article VI: AMENDMENTS

These bylaws may be amended or revised at any time by a two-thirds affirmative vote of the members of the Board, provided that the amendment is to further carry out the mission and purpose of the Juneau Indian Education program as stated previously. Any amendment or revision shall conform to the Title IX, Part A, Subpart I, Indian Education Act regulations.

Article VII: RELATIONSHIP OF BOARD TO PROGRAM ADMINISTRATOR

Section 1.

The Board shall be the link for communication between the Program Administrator and the Juneau Native community relative to the Title IX, Part A, Subpart I, Indian Education Act regulations.

Section 2. Responsibilities of Program Administrator

- a. The Program Administrator, employed by the Juneau School District shall serve as liaison between the Board and staff, the School District administration, and the City and Borough of Juneau School Board.
- b. The Program Administrator shall provide to the Board monthly financial and activity reports.
- c. The Board shall consult with and request input from the LEA (Local Education Agency) relative to Alaska Native/American Indian student needs, program activities and project modifications.
- d. Upon request of the Board, the Program Administrator and/or designee shall attend Board meetings.
- e. The Program Administrator will be responsible for gathering achievement data, writing reports, writing grants, etc.